

Friends For The Future Mentoring Program (F3)

Mentor Application
(Please print clearly)

All information on this application is held strictly confidential.

MENTOR PROFILE

Date

Name

(Last)

(First)

(Middle Initial)

Are you over 18 years of age? Yes No

Gender Female Male

Address:

Home Phone:

Mobile:

Email Address:

Driver's License #:

State:

Expiration Date:

Vehicle Insurance:

Expiration Date:

How long have you maintained uninterrupted residence in California?

In the Sacramento area?

Hobbies (Civic, Athletic, Cultural, Etc)?

EMPLOYMENT

Name of business:

Address:

Job Title:

Supervisor's Name:

Work Phone:

EDUCATIONAL BACKGROUND

High School Diploma Yes No GED Yes No N/A

College degree Yes No If yes, name of college institution:

Degree(s)/Major(s):

Certification(s)/License(s):

MILITARY EXPERIENCE

Yes No If yes, which branch?

Date of Entry:

Date and type of discharge:

BACKGROUND INFORMATION

Ethnic Background

Alaska Native / Native American

African American

Filipino

Hispanic / Latin

Pacific Islander

White (non-Hispanic)

Mien

Hmong

Vietnamese

Chinese

Korean

Japanese

Other

List any languages you speak/write:

For the safety of the youth, we are required to ask the following questions. Prior arrests and/or conviction(s) do not automatically result in exclusion from the program. Failure to report a past arrest and/or conviction(s) will result in termination of the application process.

Have you ever been convicted of a felony? Yes No

If yes, please explain

Do you currently have any criminal charges pending against you? Yes No

If yes, please explain

Are you currently out on bail or on your own recognizance for any current arrest? Yes No

If yes, please explain

Are you currently under any formal or informal supervision, such as probation or parole, for a conviction of any state or federal violation? Yes No

If yes, please explain

Have you ever been convicted of child molestation or sexual misconduct with a juvenile? Yes No

If yes, please explain

As part of the screening process, you will be required to have a fingerprint check. Do you have an objection? Yes No

If yes, please explain

PERSONAL REFERENCES

Please list three (3) personal references the Sacramento Chinese Community Service Center may contact regarding your character, reputation, and morals. References should not be immediate family members. Please choose people you have known for at least two (2) years.

Name and Job Title:

Relationship to you:

Address:

Contact phone number:

Name and Job Title:

Relationship to you:

Address:

Contact phone number:

Name and Job Title:

Relationship to you:

Address:

Contact phone number:

PERSONAL INFORMATION

Why are you interested in participating in the Friends For The Future Mentoring Program?

Describe any personal or volunteer experience you have with children/youth.

What do you see as the role of a mentor?

What are your expectations of a mentor/mentee relationship?

PROTÉGÉ PREFERENCES

If you have any preferences as to the background of a student you would like to work with, i.e., age, grade level, race, nationality, religion, gender, ethnicity, etc., please indicate.

CAREER MATCHING INFORMATION

Which of the following occupations do you come in contact with in your line of work? Please check all that apply.

- | | | | |
|---------------------------------------|--|--|---|
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Construction | <input type="checkbox"/> Management | <input type="checkbox"/> Recreation |
| <input type="checkbox"/> Archeology | <input type="checkbox"/> Cosmetology | <input type="checkbox"/> Math | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Architecture | <input type="checkbox"/> Education | <input type="checkbox"/> Medicine | <input type="checkbox"/> Sales |
| <input type="checkbox"/> Art | <input type="checkbox"/> Electronics | <input type="checkbox"/> Military services | <input type="checkbox"/> Secretarial |
| <input type="checkbox"/> Athletics | <input type="checkbox"/> Engineering | <input type="checkbox"/> Oceanography | <input type="checkbox"/> Stockbroker |
| <input type="checkbox"/> Auto repair | <input type="checkbox"/> Fashion | <input type="checkbox"/> Police | <input type="checkbox"/> Television |
| <input type="checkbox"/> Aviation | <input type="checkbox"/> Fire Department | <input type="checkbox"/> Post office | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Business | <input type="checkbox"/> Forestry | <input type="checkbox"/> Probation | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Insurance | <input type="checkbox"/> Public relations | |
| <input type="checkbox"/> Computers | <input type="checkbox"/> Law | <input type="checkbox"/> Radio | |

Other contacts

CONSENT AGREEMENT FORM

As part of the Sacramento Chinese Community Service Center (the Center)'s application and screening process, I understand there may be an extensive inquiry made concerning my prior employment, character, health, and activities. I consent to and approve all such inquiries.

In the event I obtain a voluntary position with the Center, I will comply with all requirements established in the initial training, ongoing workshops, and written descriptions. I authorize the Center to contact former employers, law enforcement officials, and those persons listed as references, in order to make inquiries into my background, experience, and character. I, hereby, waive any right to claim any request as an invasion of my privacy, as it is made with my consent.

All statements made by me on this application, and throughout the interview process are true, and complete to the best of my knowledge. I have not withheld any information that will affect this application unfavorably. I understand any misinterpretation or omission of facts will exclude me from participating in the Friends For The Future Mentoring Program.

I understand there is no voluntary contract period, and my commitment with the Center is solely a "volunteer at will" contract. Therefore, either the Sacramento Chinese Community Service Center or I will have the right to terminate my voluntary contract at any given time without liability or obligation.

I, HEREBY, ACKNOWLEDGE I HAVE READ AND UNDERSTOOD THE ABOVE STATEMENTS, AND I VOLUNTARILY SIGN THIS APPLICATION.

Printed Name: _____

Signature: _____

Date of Birth: _____

Birth Place (City, State, Country): _____

Social Security Number: _____

Date: _____

MENTOR AUTO LIABILITY COVERAGE STATEMENT

I understand I must maintain automobile liability insurance coverage for the duration of my association with the Sacramento Chinese Community Service Center (the Center). I must meet the following minimum requirements:

1. The insurance covers Bodily Injury Liability, Property Damage Liability, and Medical Payment;
2. My vehicle is equipped with seat belts for all occupants;
3. The automobile is regularly maintained and kept in good operating order.

If my insurance coverage were to lapse or terminate, I will inform Friends For The Future Mentoring Program. I will not utilize my vehicle to attend any volunteer functions until the time I obtain the required insurance coverage. I will not transport any youth assigned to me through the Center when I am uninsured, or when the driving condition(s), or the condition of my automobile is unsafe.

Name:

Make of Vehicle:

Year / Model:

Vehicle License Number:

Capacity (including driver):

Signature:

Date:

MENTOR PLEDGE OF CONFIDENTIALITY

As a volunteer mentor for the Sacramento Chinese Community Service Center (the Center), you will have access to confidential information regarding children and their families. This information will include the background of the child, as well as ongoing pertinent facts and data. The law and the policy of Friends For The Future Mentoring Program dictate this information, whether oral or written, as confidential. THERE ARE NO CIRCUMSTANCES THAT PERMIT YOU TO DIVULGE THIS INFORMATION TO ANY UNAUTHORIZED PERSON OR AGENCY.

MENTOR STATEMENT

I promise I shall hold in confidence all oral and written information received as a mentor of Friends For The Future Mentoring Program. Under no circumstances will I violate the confidential relationships between the Center, its volunteer mentors, and all involved parties. I understand I have agreed to:

1. Accept full responsibility for maintaining the confidential nature of records and information in my possession;
2. Be personally responsible and liable for any violation of this agreement;
3. Obtain written permission from the Program Coordinator in order to remove any written records or official documents from the Center;
4. Return all written documents concerning my mentee and his/her family to Friends For The Future Mentoring Program immediately upon my removal from a case.

I understand this agreement of confidentiality includes information regarding all cases I come into contact with during the course of my relationship with the Center, not limited to the cases specifically assigned to me. I further understand this pledge of confidentiality extends indefinitely beyond the time of my involvement with Friends For The Future.

I, HEREBY, ACKNOWLEDGE I HAVE READ AND UNDERSTOOD THE ABOVE STATEMENTS, AND I VOLUNTARILY SIGN THIS APPLICATION.

Printed Name:

Signature:

Date:

MENTOR CONTRACT OF COMMITMENT

1. Inform the Center staff on issues such as child abuse/neglect and safety concerns.
2. Demonstrate appropriate behavior and attitude.
3. Must be at least 18 years of age.
4. Meet with youth a minimum of eight (8) hours per month
5. Maintain weekly contacts with youth, via telephone, email, meetings.
6. Encourage youth to set goals and plan how to reach them.
7. Participate in monthly Friends For The Future Mentoring Program sponsored activities.
8. Maintain a monthly contact log and regular contact with the Center staff.
9. Attend initial mentor orientation.
10. Commit to a minimum six (6) months contract with Friends For The Future Mentoring Program.
11. Pass an interview with Program Coordinator.
12. Participate with youth in learning new things.
13. Spend time talking and sharing interests with youth.
14. Listen to youth's ideas and concerns; boost youth's self-esteem.
15. Have the ability to communicate effectively, both orally and written.
16. Become familiar with family, school, friends, probation officer, or other important persons in the life of the youth.
17. Identifying and arranging resources to improve the life of the youth.
18. Encourage parental involvement.

I have read the preceding requirements and agree to fulfill them in my role as a mentor for Friends For The Future Mentoring Program.

Printed Name:

Signature:

Date:

PHOTO RELEASE FORM

Dear Mentor Applicant:

From time to time, the Sacramento Chinese Community Service Center and the Friends For The Future Mentoring Program staff produce promotional and educational materials that will contain photographs, portraits, and images of staff, interns, and volunteers. The Friends For The Future Mentoring Program will also produce and disseminate similar material containing photographs, portraits, and images at a variety of community and agency events and presentations.

By signing this document, you agree to allow your photos, portraits, and images to be used for such promotional and educational purposes. You agree to allow Sacramento Chinese Community Service Center staff to use images provided by yourself or photographs taken by staff members of you at their discretion. You also agree such use is granted without your approval prior to each use.

Sacramento Chinese Community Service Center staff will attempt to maintain discretion and sound judgment in the use of all photos, portraits, and images.

Printed Name:

Signature:

Date: